

**GUIDELINES FOR APPLYING FOR / ALLOTMENT OF STATE QUOTA SEATS FOR  
VARIOUS DIPLOMA/DEGREE AND POST GRADUATE COURSES FOR 2009-10  
( OTHER THAN THOSE COVERED UNDER CET 2009 ).**

The Human Resource Development Department, Government of Sikkim selects and nominates students hailing from within the State for Diploma/Degree and Post Graduate Courses, against reserved State quota seats under North Eastern Council, Central Pool and Sikkim Manipal University in various institutions inside and outside the State. Nominations against the State Quota Seats will be made strictly in accordance with the merit list drawn up on the basis of the qualifying examination and as per the existing reservation policy of the State Government as notified vide Notification No.91/Est-I/HRDD dated 26<sup>th</sup> June 2004 read with clarificatory Notification No. 010/02/400/SCH/EDN/25 dated 10<sup>th</sup> April 2008. Locals will be given first preference / choice in the selection of seat / institution.

**A. Eligibility Conditions:**

Candidates must have passed Class 10 (for Diploma seats) and 10+2 examination or its equivalent from a recognized Board (for Degree courses). The Candidates applying for Diploma courses must submit their Admit Card of their Class X Board Examination. The Candidates applying for Degree Courses must submit their Class X mark sheet, pass certificates and the Admit Card for Class XII Board Examination and the candidates applying for post graduate courses are required to submit the graduation certificate and mark sheet of the university. The mark sheets, Admit Card, Pass Certificates must be submitted along with the other required documents mentioned in the application form.

The allocation of the quota seats on the basis of the merit will be decided subject to the fulfillment of the eligibility conditions prescribed by the concerned college/institutions and it must be noted that the candidate must have secured the minimum percentage of marks prescribed by the respective college/institution to which admission is sought.

Candidates who have passed their 10+2 examinations in 2007 and 2008 and those who have appeared for the 10+2 Exams in 2009 are eligible to apply but while drawing up the merit list the students of 2009 will be given preference over those of earlier years and the students of 2008 will get preference over those of 2007. Students who have passed 10+2 examination in 2006 or earlier are **NOT** eligible to appear in CET 2009-10 session.

Those candidates who have already availed of State quota seats in any course in the previous years are debarred from availing of quota seats in equivalent courses in subsequent years.

A candidate applying for seats under “**Local**” **Category** must attach attested copies of the Sikkim Subject Certificate or Certificate of Identification in his/her own name or in the name of his/her Father. **Certificates in the name of the Mother will not be accepted.** COI issued under category 5 of the Notification No. 66/Home/95 dated 22<sup>nd</sup> November 1995 read with amendment Notification No.57/Home/96 dated 27<sup>th</sup> September 1996 will not be considered for inclusion under “local” category as it is only for purpose of employment and not for any other purposes.

A candidate applying under the “**Others**” **Category** must attach attested copies of the Trade Licence in the name of his/her Father (**not Mother**) or a Service Certificate duly signed by the Head of the Department or Public Sector Undertaking (PSU) stating that the candidate's Father/Mother is or has been in the regular government service of the State Government of Sikkim or any PSU of the Government of Sikkim. **Candidates with Sikkim Subject Certificate/COI of mother shall be also be categorized as “Others”.**

**B. Instructions to Candidates :**

The candidate must fill in the application forms in his /her own handwriting and in capital letters.

Eligible candidates are required to attach the documents as prescribed in the application form. Incomplete forms will not be accepted.

Application forms must be submitted **by hand** to the Deputy Director, Scholarship, Room No. 307, HRD Department, Tashiling Annexe at Gangtok and receipt thereof obtained.

**C. Sale of Application Forms :-**

Application forms are available for sale from the Scholarship Section, Room No. 306, Human Resource Development Department, Tashiling Annexe, Gangtok on submission of B.R. of Rs. 150/- per form (payment has to be made in the name of the candidate in the State Bank of Sikkim under Head of Account 0202-Edn Sports Art & Culture – 102-Sec. Edn. - 03 - Other Fees). Bank Receipt is required to be handed over at the time of purchase of Forms. For further information, please contact Mrs. Sonam Dolma, Deputy Director (Scholarship), Human Resource Development Department, Room No 307, Tashiling Annexe at Gangtok or Deputy Director (Exam). Phone No. 202651 (extension 258)

**D. Time Schedule :**

Sl. No.	Particulars	Dates
1	Sale of application forms	6 <sup>th</sup> April, 2009
2	Last Date for receipt of completed applications forms	30 <sup>th</sup> May, 2009
3	Allotment of Seats	On basis of counselling for which dates will be announced at the relevant time during June-July 2009.

**NOTE:**

The candidates are required to attend counselling whenever scheduled. The Counselling dates, venue and time for various courses will be published in local papers, notice boards of HRDD and also posted in the website: [www.sikkim.nic.in/scholarship](http://www.sikkim.nic.in/scholarship).

The details of the State quota seats, the minimum eligibility criteria for various courses and the details of State quota seats allotted for 2008-09 session is posted in the website : [www.sikkim.nic.in/scholarship](http://www.sikkim.nic.in/scholarship) for the guidance of the applicants. However, it must be noted that although the State expects the same number of seats for the ensuing 2009-10 session this cannot be confirmed until the actual quota seats allocations are intimated to the State Government by the Govt. of India, NEC, other concerned authorities/Insititutions.

Candidates who do not appear for counselling cannot be considered for nomination against State quota seats.

Candidates appearing for class X and XII examination in 2009 must submit the class X and class XII board examination results by 15<sup>th</sup> June 2009.

**Secretary**  
**Human Resource Development Department**