



FORM NO. I

(See rule 5)

**URBAN DEVELOPMENT & HOUSING DEPARTMENT  
GOVERNMENT OF SIKKIM  
GANGTOK**

Passport size photo 4 copies

To,

The Secretary,  
Urban Development and Housing Department,  
Government of Sikkim,  
Gangtok.

Date .....

Location.....

District .....

Sir,

I/We on behalf of M/S .....  
request you to grant license to carry on trade or trades operation or operations to keep  
the articles stated below or upon the premises situated at .....  
.....for the year .....

1. Name of applicant/applicants- (in block letters)
2. Name of firm/company with registration No. represented by them, if any -
3. Age of the applicant/applicants -
4. Father's / Husband's name -
5. Residential address
  - (a) House No.
  - (b) Street/road/Locality
  - (c) P.O./P.S./District
6. Purpose for which license is require (State the nature/operation/name of articles proposed to be dealt with).
  1. 2.
  3. 4.
  5. 6.
  7. 8.
  9. 10.
7. Description of the premises where the trade etc. is proposed to be carried out: -
  - a) House No./Name of the house owner
  - b) Street/Road/Locality
  - c) P.O./P.S./District
8. Address of godown where the articles are stored.  
The application is accompanied by the following documents:
  1. Registration of the firm/shop, if any
  2. In case the proposed shop is outside bazaar area a clearance certificate from the D.F.O. of the District indicating that the proposed house does not fall in the Government land and road reserve.
  3. Recommendation from Gram Panchayat of the area.
  4. An undertaking stating -
    - a) I abide that the license shall be exhibited in a conspicuous place and shall be produced for verification by the Government in this behalf as and when demanded;
    - b) that in case of contravention of any of the aforementioned conditions and any provisions of the Sikkim Trade License Rules, 1985, the Government may cancel the license;
    - c) I abide by all the conditions laid down in the license. That all the information given are true to my knowledge and belief.

Yours faithfully,

Signature.